# NYSCEF

# Production Build Notes – April 2016 April 13, 2016

# SUPREME COURT **COURT USERS**

#### 1. File Court Document

An email notification section has been added to allow email notifications to be sent by entering an email address or by selecting a Routing User Group.

#### 2. RJI – Data print out page

For any RJI document that was generated by the system will have a new link on the Document Details page that will display a new page, showing all the data entered on the RJI form.

#### 3. RJI – PDF Form

The RJI PDF that is created will grab the correct Firm Name that is associated with the attorney.

## 4. SCAR Filing

A new mechanism has been created to allow for "auto consent" for any municipality.

# 5. Suffolk County - New Case Types

The following case types have been added for Suffolk County: Other Matters - CSEB Confession of Judgment and Other Matters - DSS Welfare Fraud Unit Confession of Judgment

# 6. Westchester – Updated Case Type

"Other Matters - Bureau of Administrative Adjudication - City of Yonkers" was updated to ... "Other Matters - Bureau of Administrative Adjudication - City of Yonkers App for Judgment"

#### 7. Left Menu

A new link has been added "Counties, Courts and Case Types". This link will take users to the Authorized Courts and Case Types page. The link for "Training System" has been changed to a red font.

# 8. Attorney Information

The alternate phone number field has been removed. This field was entered prior to the new Attorney Online Services account was incorporated into NYSCEF. This field is no longer used.

#### 9. To Do List

If a document is a motion or motion-related, the motion # will show.

#### 10. Document Details

The routing buttons will not show for a document that is at the step: "Assign Index Number" or "CC File".

#### 11.BUG – Authorized Agent showing as Attorney

The authorized agent will no longer show up as the filing user. This was a bug that was happening periodically.

## 12. BUG - Government Agency/Municipality

The correct municipality will be assigned to a case based on the first user to file into the case with an associated government agency. If another filer files to the case, and they are associated to a government agency, their government agency will not be recorded.

#### 13. BUG - SCAR Filings

Additional validation has been added for credit card processing to prevent charges in wrong court.

# 14. Process Incomplete Enhancements

- a. The Multi PDF Filing check will now include Process Incomplete document types
- b. Additional elements will be added to the Process Incomplete Error page (Document Transaction ID and Index Number (if applicable)
- c. Wording changes: Close your browser and restart your filing from the beginning
- d. Wording removed: Your payment may have been processed. PLEASE DO NOT RE-FILE YOUR DOCUMENTS.
- e. Wording added: Should the "Error" persist CONTACT Resource Center during regular business hours for assistance.
- f. Implementation of the Database driven Process Incomplete error messaging
- g. New error types: CC\_FILE\_EMAIL, DUPLICATE\_FILING\_ATTEMPT, and DUPLICATE\_FILING\_ATTEMPT\_VERIFY\_PAYMENT

#### 15. Credit Card Processing Enhancements (Internal Only)

A database table will contain 2 additional records with the "Transaction Status" of the "REQUEST", the "SUCCESS" and the "FAILURE".

#### 16. Return/Remove Document - Canned Comments

We have implemented the canned comments on the Return/Remove Document page. There are now checkboxes with "reasons" that are database driven. The user can choose one or more and the text area will be loaded with those values (this page uses JavaScript).

#### 17. Locking To Do Items

Currently, if a user is viewing a to-do item and closes the window or clicks a link on the menu, the to-do item is automatically locked. We need to change this so that a to-do item will only lock when a user clicks the "Cancel & Lock" button.

#### **SURROGATE'S COURT**

# 1. Surrogate -To Do Items

The link for any document will open in a new window.

# 2. Surrogate – Access to Documents

Security has been added to the document link in email notifications so that impounded and restricted documents are no longer accessible.

# 3. Surrogate - Filing Payment Page

Filer can now enter any date for the "payment date" when previously paid is selected.